



Hooghly District Primary School Council

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Memo No. 1331/DPSC, Hooghly

Date : . 05.09.2024

NOTIFICATION

In the light of the Memo No. 68-SED-13037/196/2022-Elmn Sec. dated 07-02-2023 issued by the Joint Secretary to the Govt. of West Bengal , School Education Department, Elementary education Branch and following the Primary Teachers' Recruitment Rules-2016 (as amended time to time), application is hereby invited from the eligible In-Service Primary Teachers of the district in prescribed Format for filling up the Circle-wise and Medium wise vacancies as available (taking into the account of the vacancies to be occurred up to 31-12-2024) to the post of HEAD TEACHER in Primary/Jr. Basic Schools under the control of the District Primary School Council, Hooghly under the following terms and conditions:-

ELIGIBILITY:-

- 1) Trained Primary Teacher getting 'A' category benefit as per existing rules.
- 2) Confirmed Primary Teachers having at least 5 years of continuous and satisfactory service as on 01-01-2024.
- 3) Teachers having eligibility as stated above but in Medical/Child Care/ Maternity Leave are also eligible to apply.
- 4) Application should be made for the concerned circle where he/she is presently posted.

NON-ELIGIBILITY :-

- 1) Teacher marked for un-authorized Long Absent.
- 2) Previously was designated as HEAD TEACHER but relieved from the post by the DPSC, Hooghly considering his/her application and designated as ASSISTANT TEACHER.
- 3) Having only B.Ed qualification prior to 1-7-96 and enjoying 'A' category benefit without 6 month special Programme.
- 4) Criminal Case or Cases is / are pending against the/those teacher/s and placed under order of Suspension.
- 5) Teacher against whom Disciplinary Proceeding is pending.
- 6) Incomplete Application and insufficient Documents are liable to be cancelled.
- 7) Teachers applied as per previous year notification vide memo no. 1295/DPSC, Hooghly, dated 12.9.2023 but absent /unwilling at the time of counseling and also refused to join as Head Teacher post.

DETERMINATION OF SENIORITY :-

- 1) If any teacher from the previous panel in the year 2023 was not posted as Head Teacher against the vacancies for that year, the panel shall continue in the following year and the name of such Assistant Teacher is to be placed at the top of the panel for the year 2024.
- 2) Date of 1st joining as an Assistant Teacher under DPSC, Hooghly.
- 3) Date of joining as an Assistant Teacher under DPSC, Hooghly coming from other District by virtue of Inter-District Transfer.
- 4) In case of date of joining is same of more than 1 teacher within same Circle, determination of seniority will be calculated according to date of birth of teachers.
- 5) In case of date of joining and date of birth of more than 1 teacher within same Circle is found same, determination of seniority will be considered as per date of effect of training benefit.

TIME FRAME FOR SUBMITTING OF APPLICATION :-

- 1) Application in prescribed Format (enclosed herewith) and relevant self signed documents should be submitted to the office of the respective Sub-Inspector of Schools within office hours from 06.9.2024 to 17-09-2024 (5:00 p.m.)
- 2) No application will be entertained directly to the office of the DPSC, Hooghly or submitted after the stipulated time frame.

VALIDITY OF HEAD TEACHER PANEL :-

- 1) Panel of Head Teacher will be in force for 1 year from the date of approval as per rules.
- 2) In case of NON-JOINING / SURRENDER, appointment letter of Head Teacher will be issued in favour of the candidates appeared next in the panel.

POSTING :-

- 1) Posting of Head Teacher in schools having enrolment less than 10(ten), decision of the authorities of DPSC, Hooghly will stand final.
- 2) Teacher shall join the post of Head Teacher positively within a period as specified in the Appointment letter. In special circumstances (Medical / Maternity Leave/C.C.L), decision of the authorities will stand final.
- 3) Teacher who fails to join the post of Head Teacher within specified period of time, his/her appointment will be cancelled and name will be stuck off from the Head Teacher Panel without any further communication.



Secretary,

Hooghly District Primary School Council



Chairperson,

Hooghly District Primary School Council.

Memo No. 1331/1(48)/DPSC, Hooghly

Dated : 05.09.2024

Copy forwarded for information and necessary action to :-

- 1) The District Inspector of Schools (Primary Education), Hooghly.
- 2) All Sub-Inspector of Schools, 47 Circles, Hooghly with a request to circulate among all the TIC /AT under his/her Jurisdiction and also requested to send a consolidated list of eligible teachers applied for the post of Head Teacher within time in Excel Format (both Hard & Soft Copy) along with all applications and supporting documents as received positively within 01.10.2024(4:00 p.m.) He / She is also requested to display the Notification in Notice Board.



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