

OFFICE OF THE SUB-INSPECTOR OF SCHOOLS

NAME OF CIRCLE

Memo No.....

Date.....

To,
Sri/Smt.....Asst. Teacher/Head Teacher,.....

Primary/Jr. Basic (DISE CODE....., & SCHOOL NO.)

P.O....., Dist. Hooghly.

Sub: CHANGE OF SURNAME

The undersigned has to inform his/her that the change of surname from _____
to _____ due to his/her Marriage/..... is hereby
approved as per Hooghly District Primary School Council Memo No. 8610(100) Dated 31.05.2002.

Sub-Inspector of Schools
(Signature with stamp & date)

Memo No.....

Date.....

Copy forwarded for information and taking necessary action to :

1. The Chairman/Secretary, Hooghly District primary School Council,
P.O. Hooghly, Dist. Hooghly.
2. The Head Teacher Pry./Jr. Basic School
(School No.....)(DISE CODE.....),
P.O., Dist. Hooghly.
- 3 Dealing Assistant (Bill Section) Circle.

Sub-Inspector of Schools
(Signature with stamp & date)